

COURSE SET - PUAFER005 & PUAFER006

SHE Group (Safety Health and Environment) is a privately owned and operated business based in Brisbane, Queensland. We specialise in quality education and training, first aid supplies and WHS contracting services to Australian workplaces. Our priority is to deliver professional, affordable, and engaged onsite consulting services to our community. SHE Group is a third-party provider, delivering nationally recognised training and assessment in WHS and First Aid courses on behalf of Allens Training Pty Ltd RTO 90909.

The course applies to individuals who may be required to make decisions about the safety of occupants of a facility during an emergency and to give instructions on the priority order for responding to an emergency incident, including command, control and coordination of facility emergency response procedures and concluding the facility emergency incident. They may also be required to act as the primary liaison with emergency services. Individuals who undertake this role will generally be members of an Emergency Control Organisation (ECO), acting as chief wardens, deputy chief wardens and communications officers.

The course has been developed to cover a broad range of emergencies and facilities as considered in Australian Standard 3745 and Australian Standard 4083. It applies to employees in the workplace within all industries and in all contexts. Participants in this course will also learn how to effectively:

- Apply Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- Assist occupants who may require assistance
- Assist with post emergency response activities
- Contribute to facility emergency planning
- Give clear directions to occupants and visitors
- Implement safe work practices
- Initiate and control initial emergency response
- Take on a leadership role within emergency control organisation and/or a deputy role for other emergency control organisation positions
- Undertake pre-emergency planning
- Use communications systems
- Wear required emergency control organisation identification
- Brief emergency services personnel
- Command, control and coordinate facility emergency response procedures
- Comply with legislation, industry standards, codes of practice and regulations concluding facility emergency
- Give clear directions and keep others informed throughout the emergency in accordance with facility emergency plan
- Identify evacuation assembly areas
- Implement facility emergency response procedures
- Interpret information displayed on emergency control indicator equipment including fire indicator panel, building management system and security management system
- Prepare for emergencies in a facility



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- Respond to emergency signals and warnings appropriately



SHEGROUP
Safety, Health and Environment



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Units Delivered

The following units will be included in your certificate:

- PUAFER005 - Operate as part of an emergency control organisation
- PUAFER006 - Lead an emergency control organisation

Course Delivery

This course can be delivered/assessed in the workplace or at facility organised by the training provider.

Course Durations

Course durations can vary for multiple reasons, so the durations below are the minimum possible amount.

- Face-to-Face Face to Face contact time of at least 6 Hours
- Online with face-to-face assessment Face to Face contact time of at least 45 Mins

Entry Requirements

Participants must be able to complete the practical demonstrations for the course, including wearing suitable identification, assisting occupants, using communications systems, commanding, controlling and coordination of facility emergency response procedures.

Pre-course study: Students may be required to undertake online pre-course work prior to attending the face-to-face session depending on the course delivery mode.

Online study: Students must have access to a computer, smartphone, tablet or other electronic device with access to the internet to complete the online/ pre-course studies.

Assessment Requirements

Individuals undertaking this course will be expected to complete both written and practical assessment tasks.

Certificate Renewal Requirements

This certificate does not require renewal

Learner Rights, Responsibilities & Support

Please note that enrolment to this course is made with Allens Training Pty Ltd RTO 90909. Please refer to the **student handbook** for all details relating to rights and responsibilities including complaints and appeals.



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Assessment Activities

Assessments conducted during face-to-face training session(s) include:

Performance tasks:

- Undertake pre-emergency planning
- Prepare and plan for an emergency
- Operate as part of an ECO in a fire emergency
- Lead an ECO in a fire emergency

Documentation: The student must complete the following to the appropriate standard:

- Emergency equipment fault log
- Emergency evacuation incident and debrief form
- Facility emergency plan (extract)

Theory assessment: A written assessment consisting of multiple-choice and short answer questions. The student must complete all assessment questions.

Further Information

SHE Group provides work health and safety information, products, and consulting services. Our passionate, dedicated, and experienced facilitators and partners have years of experience in pre-hospital care, WHS and first response environments. If you are looking for group training, please email us for a quote or additional information today.

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